

Orangeville Music Theatre Board Meeting  
Meeting Minutes  
Sunday December 6, 2020  
Via Zoom meetings

**I. Call to Order**

Heather called to order the regular meeting of the OMT Board of Directors at 10:07a.m. on Sunday September 20, 2020 in Orangeville, ON.

**II. Roll Call**

Elaine conducted a roll call. Those in attendance and constituting a quorum were:

OMT Executive Members	OMT Directors at Large	Guest Member
Heather Holmes - President	Paige Whitehead	
Cathy Broom - Treasurer	Amanda Dempsey-Laughlin	
Tesha Mazur - Vice President	Bailey Mills	
Elaine Whitehead - Secretary	Barbara White	
Jamie Connelly - Vice President	Keith O'Connell	

Absent:

**III. Agenda posted in Slack**

**Motion** put forth by Elaine to approve agenda for OMT Board of Directors meeting, dated December 6th, 2020 - Seconded by Jamie. All in favour - motion carried.

**IV. Approval of minutes from previous meeting**

**Motion** put forth by Elaine to approve minutes from October 18, 2020 OMT Board of Directors meeting , Seconded by Heather. All in favour - motion carried.

**V. Reports of Officers**

- i. **Presidents Report** - Heather provided update - ACTCO has proposed joining forces with other theatre companies with the idea of reading part of a script inside or record outside of theatre. Heather agreed that we would participate. Heather will arrange getting picture. Amanda added that the intent is to gain awareness of the plight of community theatres during the pandemic. End point is to hopefully gain recognition and/or financial support from provincial or municipal governments for community theatre groups who are struggling or in danger of closing. Heather also reported that she received a call from Owner of Home Hardware -Orangeville. The Owner expressed that he was looking to help and OMT/Heather name came up. Home Hardware - Orangeville has offered us \$10,000. In addition Home Hardware also asked if there is an opportunity in the summer to put a show on at island lake -Amphitheatre. No details but will explore further. Heather and Paige will set up a meeting with him to build sponsorship.

- ii. **Treasurer Report** - Cathy updated in Slack the current financials. New budget does reflect the monies we received from Town of Orangeville. A few more members have requested refunds. Current budget is posted in financials in Slack.
- iii. **VP Reports** - Jamie/Tesha - no new updates at this time.
- iv. **Secretary Report** - Elaine will ensure the newly approved amended constitution is posted in Slack.

## **VI. New Business**

### **I. Welcome to New Board of Director**

- (i) Heather extended a welcome to our newest Board of Directors - Barb White and Keith O'Connell as well as extended congratulation to our returning Board of Directors. Excited for a new year and new challenges.
- (ii) Elaine will be sending out Volunteer Non-Disclosure Agreements (VNDA) which all Board of Directors must sign. **Motion** put forth by Elaine to allow electronic signatures on the VNDA for this year. Seconded by Cathy - All in favour - carried. Motion put forth by Bailey to allow electronic signatures on all documents for the foreseeable future. Seconded by Jamie - All in favour - carried.

### **II. ACTCO meeting updates -**

- (i) Amanda advised Actco will be rescheduling their meetings for 2021 for the greater group. Meeting will not likely occur as frequently as little happening in theatre communities at present.

### **III. Engaging Membership -**

- (i) Elaine proposed that we brainstorm ideas around engagement.
  - a. Jamie proposed doing a CHRISTMAS STORY - cast members will read lines video taped and she will edit it and we can post to social. Decision to move forward with this. Bailey will design post. Deadline for those interested must indicate by December 11th. Jamie will then send out lines and request video submission by December 18th. Posted the week before Christmas.
  - b. Amanda proposed Theatre games via a Zoom link. Amanda will host. Amanda has some ideas and will bring forward in the new year.
  - c. Elaine proposed we will try to run a Trivia Night. Elaine/Jamie will work on this for the new year.
  - d. Amanda proposed doing workshops via Zoom. ie. Music, Directing, Stage Managing. Designing Lighting. Sound Preparing for an Audition Tips. Dance tips. Keith suggested calling it 'Winter Theatre Camp'.
  - e. Amanda proposed we could have the workshops recorded and posted to membership page that could be viewed with a code access.
  - f. Bailey proposed an "Ask Me Anything" Q&A night for members - interview style.

- g. Barb proposed a radio-type play for teens/kids.
- h. For summer - amphitheatre - Keith proposed to do a cabaret-style of the history of OMT - Leads sing/dance recognizable songs. With a moderator announcing the next song.
- i. Amanda proposed that we learn how to stream shows - Jamie/Amanda will investigate further
- j. Bailey proposed about doing a Zoom Paint Night.
- k. Elaine mentioned that a theatre company had a Silent Auction Night- 'We Care" whereby members would offer services ie - how to stage your home, weeding a garden, make a meal.

(xii) Amanda proposed 'A walk down memory lane". Cast from shows done over the years and interview old members.

Heather proposed a once a month idea and have a calendar of event posted on our website.

#### **VII. Other Business**

- IV. Keith updated that he has a rack of *Joseph* costumes and offered to have the moved up to OMT storage. Heather will provide Keith with garment bags for the costumes. Jamie will help with transportation
- V. Storage - Elaine proposed we look into getting quote for temperature controlled storage unit - BlueBird facility. In the new year Elaine will look into pricing. Paige will send them an email about sponsorship.

#### **VIII. Meeting Adjourned by President at 11:38 a.m**

#### **IX. Next meeting date - January 17, 2021 10:00 am.**

Minutes approved by: Heather Holmes (President)

Minutes recorded by: Elaine Whitehead (Secretary)