

Orangeville Music Theatre Board Meeting
Meeting Minutes
Sunday February 21, 2021
Via Zoom meetings

I. Call to Order

Heather called to order the regular meeting of the OMT Board of Directors at 10:09a.m. on Sunday February 21 2021 in Orangeville, ON.

II. Roll Call

Elaine conducted a roll call. Those in attendance and constituting a quorum were:

| OMT Executive Members | OMT Directors at Large | Guest Member |
|---------------------------------|-------------------------|--------------|
| Heather Holmes - President | Paige Whitehead | |
| Cathy Broom - Treasurer | Amanda Dempsey-Laughlin | |
| Tesha Mazur - Vice President | Bailey Mills | |
| Elaine Whitehead - Secretary | Barbara White | |
| Jamie Connelly - Vice President | | |

Absent: Keith O'Connell

III. Agenda posted in Slack

Motion put forth by Elaine to approve agenda for OMT Board of Directors meeting, dated February 21, 2021 - Seconded by Jamie. All in favour - motion carried.

IV. Approval of minutes from previous meeting

Motion put forth by Elaine to approve minutes from January 17, 2021 OMT Board of Directors meeting , Seconded by Tesha. All in favour - motion carried.

V. Reports of Officers

- i. **Presidents Report** - No new updates to report
- ii. **Treasurer Report** - No new updates to report.
- iii. **VP Reports** -
 - i. Jamie- No new updates at this time.
 - ii. Tesha - received an email from Tracey McKinley regarding a possible grant or gift of monies/donations from the Rotary Club of Orangeville Highlands who hand out grants to community organizations who may need funding. Tesha will look into this further and provide update on Slack. Heather will send an email nominating OMT. Email to grants@rcoh.ca.

- iv. **Secretary Report** - Elaine reminded everyone to sign and send in the voluntary code of conduct form. Document is located in general channel on Slack

VI. New Business

I. ACTCO meeting updates -

- (i) Amanda conveyed some sad news regarding the passing of Sharron Vandenberg - ACTCO board member. Condolences were sent on behalf of OMT to family.
- (ii) ACTCO video - is ready to go - OMT is a part of the video. It is to be posted to Actco Facebook page shortly. When it is posted- all board members are encouraged to share to our page. Jamie/Heather will post to our social pages
- (iii) ACTCO Oversight committee meeting was held on February 17th. Presentation was provided regarding possible grant funding - unfortunately OMT is not eligible to apply for these grants at this time as we are not registered.
- (iv) ArtsVest - is a program that supports small and mid-size theatre/arts groups with mentorship training. They mentor on how to promote fundraising, how to encourage sponsorship and governance of groups. Unfortunately at this time, the funding is for only Toronto municipality only. They are working on getting provincial funding and if so, then OMT could apply.
- (v) Amanda will be sending out a letter to our group on behalf of ACTCO. The ask is for us to think about; *Is there anything ACTCO could do help our group with? Are there any questions you have about ACTCO? Is there anything our group? Is there anything you would like to see ACTCO do more of?* Elaine asked if there could be a directory posted to ACTCO website which would house list of contacts from each theatre group (emails, names, contact numbers). Bailey mentioned that there should be a standard adjudication template to ensure all adjudicators provide consistent feedback. Heather liked idea of video database for groups to be able to access. ACTCO next meeting is March 1, 2021- Amanda will bring forward these questions and ideas
- (vi) Poster - Neil from ACTCO mentioned he could design an info-graphic poster for theatre groups which would show in a snapshot how community theatre impacts a community both socially and economically. Heather liked this as well.

II. Engaging Membership -

- (i) Theatre Games - Amanda- Event was well received. Approximately 12 participants. Jamie and Cathy agreed event was a success. Feedback from members is they would like more of these. Cathy suggested we could run this event for the next few weeks on Sunday. She is willing to host with Amanda. Heather will post for February 28th, March 7 and March 14th to socials. Suggest posting Zoom link on website/socials with a meeting room set up for privacy.
- (ii) Paint Night Event - Bailey reported that Emma Pink has agreed to facilitate and is excited to do this for us. Her idea was to have children paint 4 scene/backdrops and objects/characters out of clay. She will then teach them to create a short stop-motion animation like video. Amanda will write a script for this event. Jamie suggested clips of what was made could be sent in and have one person narrate script. Jamie offered to pull it together and post on socials as a montage. Materials list will be provided when

people register. Date: March 21, 2021 at 1:00pm. Adult paint night (wine & paint) - suggest holding in April?. Heather will organize registration for both event. Paige will follow up with Emma regarding sponsorship option. Heather will create a paint night channel in slack

- c. Script Read Event - Heather feels this event could happen after painting events.
- d. Gender-bent - bring forward next meeting
- e. Tik-Tok event- bring forward next meeting
- f. All About Theatre - bring forward next meeting
- g. Stroll down memory Lane- Heather will post 5 questions and ask membership to send in short clip(less than 2 mins) with response to the questions. Heather/Jamie will put montage on social media.

VII. Other Business

- III. Advertising - Bailey suggested we purchase CanVa Pro to help design advertising and promotional material. Cost is \$160/year. **Motion:** Elaine put further motion to purchase CanVa Pro. Tesha seconded. All in favour.. Motion carried.
- IV. Hills of Headwaters article - on hold. Amanda will reach out and see if they still need submissions
- V. Storage - Elaine proposed we look into getting quote for temperature controlled storage unit - BlueBird facility. Will inquire if a discount is available for non-profit groups. Will not pursue as a sponsorship at this time.

VIII. Meeting Adjourned by President at 11:52 a.m

IX. Next meeting date - March 28, 2021 10:00 am.

Minutes approved by: Heather Holmes (President)

Minutes recorded by: Elaine Whitehead (Secretary)