

Orangeville Music Theatre Board Meeting
Meeting Minutes
Sunday January 17, 2021
Via Zoom meetings

I. Call to Order

Heather called to order the regular meeting of the OMT Board of Directors at 10:09a.m. on Sunday January 17, 2021 in Orangeville, ON.

II. Roll Call

Elaine conducted a roll call. Those in attendance and constituting a quorum were:

OMT Executive Members	OMT Directors at Large	Guest Member
Heather Holmes - President	Paige Whitehead	
Cathy Broom - Treasurer	Amanda Dempsey-Laughlin	
Tesha Mazur - Vice President	Bailey Mills	
Elaine Whitehead - Secretary	Barbara White	
Jamie Connelly - Vice President	Keith O'Connell	

Absent:

III. Agenda posted in Slack

Motion put forth by Elaine to approve agenda for OMT Board of Directors meeting, dated January 17, 2021 - Seconded by Heather All in favour - motion carried.

IV. Approval of minutes from previous meeting

Motion put forth by Elaine to approve minutes from December 6, 2020 OMT Board of Directors meeting , Seconded by Heather. Tesha abstained, 9 in favour - motion carried.

V. Reports of Officers

- i. **Presidents Report** - Heather provided update - Cheque from Home Hardware was received. Owner has emailed Heather with contact that would be able to help with Island Lake Event. Paige and Heather will connect with him when we have more of a plan or when Emergency Order is lifted. Heather confirmed that no firm date was sent but she will reach out closer to spring time.
Heather has also had some conversation with youth cast parents who have inquired about any OMT membership plans. Appears to be interest in cast being involved with events.
- ii. **Treasurer Report** - Cathy updated current financials in Slack - Financials. Includes \$10,000, mystery \$500 cheque was returned, bills have all been paid. In December

there were 2 additional requests for membership refunds from Matilda casts. \$2,655 in refund requests to date. Cathy also adjusted the budget to reflect the sponsorship in-kind for Store N Go.

- iii. **VP Reports** - Jamie/Tesha - no new updates at this time.
- iv. **Secretary Report** - Elaine will post in Slack the *Voluntary Non-disclosure Agreement*. All board members are asked to sign (electronically) and submit back to secretary@orangevillemusictheatre.com A new channel will be created to house the new constitution & bylaws document.

VI. **New Business**

I. **ACTCO meeting updates** -

- (i) Amanda reported not a lot of updates. Amanda asked if we submitted a video. Heather confirmed she did a video and submitted it. Keith asked if ACTCO discusses about any other theatre group closures. Amanda advised that no other theatre groups have closed at this time that ACTCO is aware of

II. **Engaging Membership** -

- (i) Elaine reviewed the ideas proposed at last meeting - December 6/20

Heather is posting trivia questions on social media for January.

February - Theatre Games - Amanda will lead this. Barb and Cathy will also support. Discussion was to hold on a Sunday afternoon via Zoom. This team will meet to map out ideas. Proposed ideas: Story telling, Scavenger Hunt, Charades, Grapevine, Pictionary, guess the show - from pictures, Kahoot games. Event will be 30-45 mins. Bailey will create post for this event. Heather will put on socials. **Date February 7, 2021 - 1:00 pm.** Preregistration to eventscoordinator@orangevillemusictheatre.com - Amanda will then send out zoom links.

Heather will create a channel on Slack for event. Board can post ideas. Paige proposed a 'Pay-what-you-can' donation to OMT or Donation to Food Bank. Cathy also proposed Choices Youth Shelter.

March - Paint Night via Zoom- decision was to hold two nights (if contact was available) - one for Adults night (wine & paint) and another for all ages. Bailey has a contact (Emma Pink) she will reach out to see if available. Elaine also suggested Art with Jada as a possibility if Emma not available. Bailey thinks that she will do it pro bono. Keith suggested we put an ad/thank you in next program. Paige will follow up with whomever we get for event. Bailey will update on Slack what her availability is. Bailey will create a social posting for this event once date/times are determined.

Other event suggestions:

Script reading event - Jamie suggested a script reading event. *Wine and Read* night. Concern about copyrights. Keith felt that if you aren't charging fee may not be an issue. Amanda has had some experience with this - you do have to pay for streaming rights if we intend to videotape and post. Need to pick something that is a public domain. Heather has a book with scripts - free

domain use. Amanda has been to a similar event - script was sent out however participants only received character name at start of event - picked from a hat. Heather and Jamie lead this. Keith and Paige will help - **April/May**. Cathy proposed it could be done sooner as very little to prep work to set up.

Gender bent script read - possibly for another teen/adult event

Tik-Tok challenges - Teen focused. Challenges to pick music/choreo from shows they've been

All about theatre - submit questions. Heather will create a channel on Slack and build list of questions. Bailey will create a social posting - Heather will put on social media once done.

Stroll down memory lane - Amanda will build a list of former cast members we may want to reach out to. Pre-record videos and put into a montage. Bring forward at next meeting.

VII. Other Business

VIII. Meeting Adjourned by President at 11:26a.m

IX. Next meeting date - February 21, 2021 10:00 am.

Minutes approved by: Heather Holmes (President)

Minutes recorded by: Elaine Whitehead (Secretary)