

Orangeville Music Theatre Board of Directors
Meeting Minutes - Emergency Meeting
August 24, 2021
Via Zoom meetings

At the request of the President, an unscheduled meeting was called.

I. Call to Order

Heather called to order the emergency meeting of the OMT Board of Directors at 7: 04 pm. on Tuesday August 24, 2021 in Orangeville, ON.

II. Roll Call

Elaine conducted a roll call. Those in attendance and constituting a quorum were:

OMT Executive Members	OMT Directors at Large	Guest Member
Heather Holmes - President	Paige Whitehead	
Cathy Broom - Treasurer	Amanda Dempsey-Laughlin	
Tesha Mazur - Vice President	Bailey Mills	
Elaine Whitehead - Secretary	Keith O'Connell	
Jamie Connelly - Vice President	Barbara White	

Tabled Discussion agenda:

1. **Theatre Orangeville Update**
2. **All Together Now event**
3. **Show Selection**

Motion put forth by Elaine to accept tabled agenda. Seconded by Jaime. All in favour. Carried.

Theatre Orangeville Update- Heather received a response from Theatre Orangeville (TOV). OMT is confirmed for January 9 - 30th.

- i. Cancellation policy would allow for full refund if there was another provincial lockdown. If however show were cancelled due to any other reason, OMT would lose theatre deposit (\$500) and possibly other fees as detailed on contract. No update on HVAC installation dates. TOV cannot guarantee this would not impact our January time slot. TOV is going to provide air purifier in change rooms and back stage. Unable to provide breakdown of cost. Heather requested it be provided up front before contract is drafted. TOV will provide once the additional fees are known.
- ii. Cap for cast will remain at 10. Backstage would be capped at 3 max (ie 2 ASM's + 1 runner). One parent volunteer will be allowed per change room for junior cast - must be masked entire time.
- iii. Performers will be required to be masked at all times except when on-stage performing.

- iv. Rapid Antigen Testing will be required for all cast and crew prior to all performances. Administered by Theatre Orangeville. Should someone test inconclusive - they would be required to get a PCR test. In the Theatre policy - should one cast member test positive, TO requires all cast members to isolate and show would be closed.
- v. Patrons - house will hold capacity of 50. Seating will be done in 2, 3 or 4 pods to allow for social distancing. Seats are required to be pre-booked. Unable to determine if vouchers could be used for pre-booking. Undergoing ticking booking update.
- vi. First two rows of seating would be blocked to allow for 2 meter distancing. All patrons will be required to be masked at all times. This will be built into the ticketing agreement.
- vii. Heather will be meeting with Becky from OMT every two weeks and will provide updates accordingly.
- viii. June shows - Theatre Orangeville has not secured our typical June show dates. Theatre Orangeville has extended their show season and this would leave OMT with only one weekend in June and two in July as options. Difficult to get cast/show done with these options.
- ix. Tesha is going to look into the Erin facility to see if this may be an option. Amanda concerned that this may not be a good idea as not in community. Recognized this is not in Orangeville. Amanda raised several concerns with Theatre Orangeville arbitrarily extended there season. Suggested it may be worth speaking with Town Council.

Discussion: Jamie asked when we needed to confirm June show dates. Heather will ask. Elaine asked if Theatre Orangeville had any vaccination policy for patrons. Heather advised that if the town mandated it for town employees it may then be required for everyone that uses the Opera House.

All Together Now Event - November 12 -15th

- i. Heather reached out to Westminster United Church and Tweedsmuir Memorial Presbyterian Church for hosting these events. Email received from Westminster Heather is going to have a meeting with them on August 31, 2021 to discuss further. With Westminster - 1/2 day is \$350 - 4 hours. Full day \$ 450/day - 8 hours. Consideration need to be mindful of needing for set-up, rehearsal time. As this would be held in a church, any set would need to be taken down for the Sunday morning church service.

Discussion: Jamie asked if any one on the Board who would take this project on. Jamie also mentioned that she has access to a tailor to store set/costumes if required. Heather offered to Music Direct/Direct this project. Amanda offered to Co-Direct for blocking Jamie asked where we rehearse? Casting? Heather suggested we cast in early-September - need to ensure we select cast we know will devote the time required to get to quality show. Option of using AOPA as a possibility or building into church contract possibility of using rehearsal space
 Elaine asked if a member was involved in this event - would that mean they couldn't also be in our main stage/jr shows? Heather did not feel this would be the case. In the past rehearsals would be different times. In main show Sunday rehearsal 12 - 5. Special event rehearsal 5-9pm
 Cathy suggest we offer at a reduced ticket cost (\$10-15/ticket) as a fund raising event. Cathy asked if artistic team would be drawing an honorarium. Decision would be this event would be managed by board members and no honorarium would be offered. Time is volunteer time.
 Keith suggested that choreo be divided as 15 songs may be a lot for one person. Keith offered to be Choreographer

Tesha has offered to Stage Manage.

Motion put forth by Elaine to move forward with All Together Now event. Seconded by Heather. All in favour. Carried.

Show Selection

- i. Heather updated and posted possible MTI shows to accommodate small cast (10 or less) on Slack. Discussion if OMT is going to keep 3 weekends of shows. Bailey asked if there was a financial difference in doing 2 weekends vs. 3 weekends. Heather will ask Becky - Theatre Orangeville for financial breakdown. Amanda asked if Theatre Orangeville is offering any discount as we are not allowed full capacity. Heather will ask Becky this as well.

ii. MainStage Show Options

- i. Fantastics
- ii. Little Women
- iii. Shout
- iv. Next to Normal
- v. If/Then
- vi. Little Shop of Horrors

Discussion - Overall top two choices would be Little Women or Little Shop of Horrors. Heather will request rights for both.

iii. Junior Show Options-

- i. Captain Louie Jr
- ii. Pirates of Penzance Jr
- iii. Jungle Book Kids
- iv. Schoolhouse Rock Live! Jr

Discussion - Overall top choice would be Schoolhouse Rock Live! Jr. Heather will request rights for this show. Still hope to double cast - depending on who auditions.

III. Meeting Adjourned by President at 8:54 pm

IV. Next meeting date - September 1, 2021 7:00 pm.

Minutes approved by: Heather Holmes (President)

Minutes recorded by: Elaine Whitehead (Secretary)