

Orangeville Music Theatre
Annual General Meeting
Sunday November 15, 2020, 1:30 pm
Via ZOOM

Attendance:

Board Members		Membership	Membership
Heather Holmes(President)	Amanda Dempsey-Laughlin	Megan Taylor	Lucas Nguyen
Tesha Mazur (Vice President)	Bailey Mills	Rick Cowan	Makayla Broom
Jamie Connelly (Vice President)	Paige Whitehead	Keith O'Connell	Keira Broom
Cathy Broom (Treasurer)		Glenn Burgess	Barbara White
Elaine Whitehead (Secretary)		Natasha Sousa	Laura Vradenburg

1. Call to Order:
 Heather welcomed Members and Guest to this years Annual General Meeting. The meeting was called to order at 1:06 p.m. Quorum in attendance confirmed by Secretary - Elaine. AGM called to commence

2. Reading of Land Acknowledgement - Heather read.

4. Review of Electronic Voting protocols via Zoom - Elaine reviewed

5. Approval of Agenda - November 15, 2020
Motion to approve agenda - November 15, 2020. Motion moved by Elaine and seconded by Jamie. No discussion tabled. All in favour. Motion carried.

6. Approval of Minutes of AGM - August 11, 2019
Motion to approve minutes of AGM - August 11, 2019 Motion moved by Jamie and seconded by Tesha. No discussion tabled. All in favour. Motion carried.

7. **Executive Officer Reports**
 - i. Heather - President - Thanked OMT Membership for support over her initial term as OMT President. Recognized the challenges that have been presented this year due to the pandemic and witnessing the closures of many other theatre companies. Fortunately, OMT did have a very successful show season prior to March provincial state of emergency which put us in a positive financial situation to weather the shutdown. OMT is fortunate not to have a lot of operational expenditures - the largest being our storage unit rentals. Heather presented to Orangeville Town Council and was fortunate to receive grant funds to cover the cost for one year for the rental of these

storage units. OMT Board of directors continue to work hard behind the scenes for the betterment of the membership.

- ii. Tesha - Vice-President - Thanked OMT Membership for support over the past year. Tesha feels the current board as a healthy cohesive unit and despite the challenges pandemic has presented.
- iii. Jamie - Vice- President - Unexpected year full of hard decisions and unprecedented events. Extremely proud of how board of directors came together and guided OMT for the betterment of the membership. As a new board member we feel we have put some good grounds to allow us to successfully move forward. Developed contact with key fundraising initiative with Boston Pizza. Acted as production manager and back stage assistance for every show.
- iv. Cathy - Treasurer - OMT member for 7 years and on board for last 3 years. Supported OMT as back stage crew, stage managing and Director. As a new treasurer I have developed a new book-keeping process to allow financial transparency and to ensure OMT remains in good standing to weather the pandemic. Both shows in January 2020 were profitable. Extremely proud of the board as we have gone through the pandemic
- v. Elaine - Secretary - The past year has been challenging. I have ensured we have maintained all detailed records of meetings in the virtual world. Board met every 3 weeks and continued to do so during lockdown and pandemic. Ensure with key policies are followed in accordance with our current constitution. Organized a very successful sign-painting fundraiser. During the pandemic I chaired the constitution committee to update our constitution. Additionally I acted as Director of Health and Safety for OMT and help craft communications to OMT members to ensure clear direction was given. Proud to be a part of this board of directors and all we have accomplished.

7. Director Reports

- i. Bailey - Advertising- Concur that this new board of directors have been amazing to work with. Advertising for January shows was very successful. Decision to use full signage rather than bag signs was a significant improvement and feel that lead to the success with show attendance. Pandemic has obviously put a stop to advertising, but look forward to starting up again.
- ii. Amanda - Promotional Events - Severed on OMT board for last 13 years. OMT participated in several promotional events prior to the pandemic- Christmas Tree lighting and Boston Pizza Server event. I have also acted as liaison on the ACTCO board which has supported OMT to work with and hear from other theatre companies across Ontario as we all have weather the pandemic.
- iii. Paige - Sponsorship - First year I this position - over past year OMT obtained 2 new season sponsors and 8 new show sponsors. Part of the role was ensure continued communications with all previous OMT sponsors and provide them with updates during the pandemic lockdown. We have 5 season sponsors and 11 show sponsors for the 2019/2020 show season. I also took on the role of audition coordinator for both Jr and MainStage shows I created audition scheduled, provided specific audition information for each auditioning member and organized all participant information for the stage manager. Echo 2020 was very difficult year both creatively and professional but proud of what the OMT Board has done behind the scenes.

8. Financial Report

- i. Treasure provided financial report as posted. Overview- for 2019/2020 season. With the support from town counsel, sponsors and coming out of a very successful January 2020 show season - OMT is currently financially stable to weather the pandemic lockdown. With the shut down of the spring shows - all membership fees have been held in lieu for future shows with very few member requesting refunds.
Question from the floor - Laura V. - what happens with the rights that have already been paid for the cancelled June shows? Cathy reported that all fees will be held as a credit that can be applied to any further show rights
Motion to approve financial report for 2019/2020. Seconded by Jaime Motion carried

9. Constitution and By-Law Amendments

- i. Constitution committee met to revise and update the current constitutions and By-Laws which had not been done in 10 years. New format and amendments were attached for review by all members.
Motion to approve Constitution and By-Law Amendments as posted. Seconded by Amanda. Motion carried.

10. Introduction of New By-Laws

- i. Constitution committee present new By-Laws as attached an posted prior to AGM.
Motion to approve the new By-Laws into the Constitution. Seconded by Paige. Motion carried.

11. Election of Executive Officers

- i. Current Executive have all put forth their names unchallenged. Heather announce the next years officers up for election : President - Heather Holmes, VP's - Jamie Connelly and Tesha Mazur, Treasurer - Cathy Broom, Secretary - Elaine Whitehead,
Motion to approve the election of officers. Seconded by Bailey. Motion carried.

12. Appointment of Directors

- i. Current Directors have been nominated to remain in their current positions. Advertising - Bailey Mills, Promotional Events - Amanda Dempsey-Laughlin, Sponsorship - Paige Whitehead. Barbara White and Keith O'Connell expressed interest in joining as a Director at Large - appointment accepted.

13. New Business

- i. No new business tabled from the floor

14. Motion to Adjourn meeting

Motion put forth by Heather to adjourn the 2020 OMT Annual General Meeting.
Seconded by Bailey. All in favour. Motion carried.
Meeting adjourned at 2:03 pm.

Minutes approved by: Heather Holmes (President)

Minutes recorded by: Elaine Whitehead (Secretary)