

**Orangeville Music Theatre**  
**Annual General Meeting**  
**Sunday November 21 2021, 11:00 a.m**  
**Via ZOOM**

Attendance:

Board Members		Membership	Membership
Heather Holmes(President)	Amanda Dempsey-Laughlin	Natasha Sousa	Lucas Nguyen
Tesha Mazur (Vice President)	Bailey Mills	Keira Broom	Makayla Broom
Jamie Connelly (Vice President)	Paige Whitehead		
Cathy Broom (Treasurer)	Keith O'Connell		
Elaine Whitehead (Secretary)	Barbara White		

1. Call to Order:  
 Heather welcomed Members and Guest to this years Annual General Meeting. The meeting was called to order at 11:00 am Quorum in attendance confirmed by Secretary - Elaine. AGM called to commence
2. Reading of Land Acknowledgement - Heather read.
4. Review of Electronic Voting protocols via Zoom - Elaine reviewed the protocol for voting and how to table with motion. Participants were instructed to use 'chat' feature on Zoom call should they have questions or wish to challenge a Motion.
5. Approval of Agenda - November 21, 2020  
**Motion to approve agenda - November 21, 2020.** Motion moved by Elaine and seconded by Jamie. No discussion tabled. All in favour. Motion carried.
6. Approval of Minutes of AGM - November 15, 2020  
**Motion to approve minutes of AGM - August 11, 2019** Motion moved by Jamie and seconded by Tesha. No discussion tabled. All in favour. Motion carried.
7. **Executive Officer Reports**
  - i. Heather - President - Thanked OMT Membership for support over the past year despite we have been unable to hold any performances. Heather's year has been involved with; lead all communication with Theatre Orangeville and Island Lake Amphitheatre, communication with MTI, communication with Public Health, been involved with contracts for shows and rehearsal spaces. Continues social media accounts maintenance - facebook, instagram, twitter. All board meeting have been held via zoom and have run successfully. OMT has established SOCAN account for future use.

Heather provided interview with a local reporter regarding virtual endeavours we were trying to engage membership during covid. OMT was nominated for five(5) Readers Choice Awards - Platinum for Best Live Theatre, Best Adult Program and won Gold for Best Family Actives. Applied for a Rotary Grant - which unfortunately we did not receive but we were able to build new communications with Rotary group. Able to purchase new MacBook for our Treasurer to keep all of our records on. Continued as an active member of ACTC) and some of the Board members have been apart of ACTCO committees which have allowed us to connect and share our experiences with other community theatre groups. OMT had to readjust our show schedule. September 2021 we returned to rehearsing for a show and in doing this had to adjust and locate new rehearsal spaces. We are grateful to both The Church of Jesus Christ of Latter-day Saints and Tweedsmuir Memorial Presbyterian Church to allow us to use their space for rehearsing and for Little Woman performance in 2022. Continued to have communications with Mayor and Town Council. Performance at the Orangeville Christmas Market.

- ii. Tesha - Vice-President - Second year as co-Vice President. Thanked OMT Membership for support over the past year. OMT has really become of family. Board has had to make some tough decisions over the past year but we have persevered. We continue to work together as a board and meet every three weeks. Tesha feels the current board as a healthy cohesive unit and despite the challenges pandemic has presented.
- iii. Jamie - Vice- President - The past years has been full of hard decisions. Difficult year with covid. As a board we have done very well trying to stay connected and think of our membership. Continue to be responsible for OMT Website, Grime truck utilization, Managing storage. Head shots and program development and Sparkles-In-the Park. Extremely proud of how board of directors came together and guided OMT for the betterment of the membership. Will be acting as Assistant Stage Manager for upcoming Little Woman production
- iv. Cathy - Treasurer - Echo what other have said. Miss being with everyone in person and the comradely of putting on productions. As a board we have worked very hard to keep OMT running. Was part of some Zoom activities for Membership to keep them engaged - theatre games. Monitoring financials to ensure OMT is in good shape to come out of pandemic strong. Working to ensure all previous financial data is detailed in computer and to ensure going forward we have clean financial records. Extremely proud of the board as we have gone through the pandemic
- v. Elaine - Secretary - The past year has been challenging. Board has been very active, 14 Board of Director meetings in the past year - totalling 27 hours of discussion to support OMT and its membership. I have kept the board up to date with Public Health Changes and protocols. Crafted the Covid-19 protocols and policies for OMT. Drafted audition covid-19 requirements. I have ensured we have maintained all detailed records of meetings in the virtual world. Stage Managing Little Woman Proud to be a part of this board of directors and all we have accomplished during the unprecedented year.

## 7. Director Reports

- i. Bailey - Advertising- Agreed that this year has been active and busy despite not have a show. Very proud of all the this board of directors has done to ensure OMT members

are up to date and informed. OMT board has done fantastic job at making the best decision for OMT. Advertising has been quiet for obvious reasons. Set up a new account on Canva which has helped to elevate advertising look alot. Involved in hosting a 'paint' night for membership which went over very well.

- ii. Amanda - Promotional Events - Wanted to take the opportunity to be a part of group of strong group of people who are so committed to OMT. Want to thank everyone on the board and the executive for all their work. I have also acted as liaison on the ACTCO board which has supported OMT to work with and learn from other theatre companies across Ontario. Coordinated some 'Theatre Days' to engage membership during out time apart. Wrote and shared an original stories for the art event. Directing the return to stage production of 'Little Woman'.
- iii. Paige - Sponsorship - Agree it's been another difficult year. Looking forward to new in-person event. Sponsorship has also been quiet but looking forward to re-connecting with current sponsors and engaging new sponsors as we open back up with Little Woman. Choreographer for Little Woman. Responsible for Audition scheduling and communications. I also took on the role of audition coordinator for both Jr and MainStage shows 2021 was very difficult year both creatively and professional but proud of what the OMT Board has done behind the scenes.
- iv. Director at Large Reports -
  - i. Keith - Joined a theatre group during a pandemic has been an experience. Developed a Hiring process for the directorate for OMT. Looking forward to seeing live people on stage again.
  - ii. Barb White - One year as a board member I helped with drama workshop. Lead a fun junior OMT carolling experience at the Orangeville Fairgrounds Christmas Fair. I've has a great experience however I am not able to continue with the OMT Board as I have taken on a new role in my work life. I look forward to being in audience and future shows with OMT.

## 8. Financial Report

- i. Treasure provided financial report as posted. Overview- for 2020/2021 Financial season. Financially we have been fairly stable over the past year. Town of Orangeville granted us with \$7,400 to assist with covering some of the cost for our storage facility. Home Hardware gifted us with \$10,000 sponsorship in order to help us return. Expenses are minimal this year. Issued a few membership refunds (\$3,300). Budget set for Little Woman Production included adding new rental space. OMT has a strong financial status going into the next year.

**Motion to approve financial report for 2020/2021. Seconded by Bailey. Motion carried**

## 11. Election of Executive Officers

- i. For 2021/2022 we have re-elections for our Vice-President and Secretary positions. President and Treasure will remain in office until next AGM. Executive officers have put forth their names unchallenged as follows:  
Vice-President - Tesha Mazur  
Vice-President - Jamie Connelly  
Secretary - Elaine Whitehead

**Motion to approve the election of officers.** Seconded by Barb White Motion carried.

**12. Appointment of Directors**

- i. Current Directors have been nominated to remain in their current positions unchallenged.

Advertising - Bailey Mills

Promotional Events - Amanda Dempsey-Laughlin

Sponsorship - Paige Whitehead.

Keith O'Connell - Director at Large.

**All appointments have been approved and accepted**

**13. New Business**

- i. No new business tabled from the floor

**14. Motion to Adjourn meeting**

**Motion put forth by Keith to adjourn the 2021 OMT Annual General Meeting.**

Seconded by Paige. All in favour. Motion carried.

Meeting adjourned at 11:36 pm.

Minutes approved by: Heather Holmes (President)

Minutes recorded by: Elaine Whitehead (Secretary)